Fax Extension for the Obihai OBi508 8-Port ATA
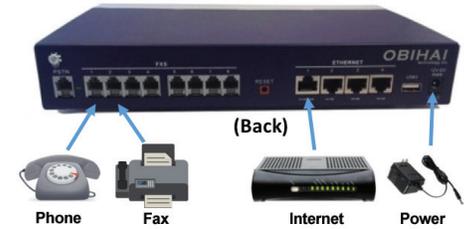
8x8

Quick Activation and Installation Guide

Welcome to Fax Extension Service with 8x8 Virtual Office! Getting your Fax Extension service up and running on your Obihai OBi508 Analog Terminal Adaptor takes just a few minutes.

Activating Your Obihai ATA Fax Service

You will need your activation code to activate your Obihai ATA. The activation code is received via email. You can also retrieve it in the 8x8 Account Manager (if you have Administrator access) by following these instructions:

Obihai—OBi508 8-Port ATA

1. Go to login.8x8.com.

2. Enter your administrator username and password, click **Login**.

3. In the Application Panel, click on **Account Manager** icon to launch the application.

4. Click **Phone System** in the top navigation bar, and select **View All Extensions**.

5. Click **Activate Device** next to the extension you wish to activate.

6. A pop-up screen displays the activation code for the extension.

7. Connect your ATA to a power source and an Internet connection.

8. Make sure a phone is connected to the **FXS (Phone)** port on the Obihai ATA that you want to activate.

    - If your fax machine has a telephone, lift the handset and follow the voice instructions to enter the activation code and activate your port.

    - If your fax machine does not have a built-in telephone, temporarily connect any analog telephone to the port you want to activate, then plug your fax machine back in for fax service.

Installing your Obihai OBi508 ATA

1. Connect your fax machine to the **FXS (Phone)** port on the back of your Obihai OBi508 ATA.

2. Disconnect the power adapter on your Obihai ATA and reconnect it after a few seconds.

3. You are now ready to place fax calls.

For more information, visit support.8x8.com