QUICK REFERENCE GUIDE

8x8 Sidecar Template

Phone Keys

Line Appearance Keys (LAK): Receive and handle multiple live calls and easily toggle between the calls by pressing line keys.

Busy Lamp Field Keys (BLF): Take advantage of the following services:

- **BLF Monitor**: Monitor the real-time call status (or presence) of other extensions.
  - When a phone you are monitoring rings, the BLF key flashes.
  - When a phone you are monitoring is busy, the BLF key lights up.
- **BLF Pickup**: Intercept a live ringing call on an extension you are monitoring by pressing its BLF key.
- **BLF Speed Dial**: Dial an idle extension you are monitoring by pressing its BLF key.
- **BLF Speed Transfer**: Press the BLF key to one-touch instant transfer a live call to an idle extension you are monitoring.
- **BLF Park**: Park a call on a fixed-number BLF Park extension (such as Sales, Support, etc.), so that others with BLF Park can see and pick up BLF-parked calls.

Speed Dial Keys: Use one-touch dialing to call frequently called numbers by adding speed dial keys. You can set up the speed dial keys on your Polycom and Cisco phones.

Phone Key Index

Use the following tables to print your phone key index for quick reference with the Cisco 8800 IP Phone Sidecar (18 keys per page, two pages), the Polycom VVX EM50 Sidecar (30 keys per page, three pages), the Polycom VVX Color Sidecar 28 (28 keys per page, three pages), or the Polycom VVX Paper Label Sidecar 40 (40 keys, single-page).

Cisco 8800 IP Phone Sidecar (18 Keys)	

Polycom EM50 Sidecar (30 Keys)	

Polycom VVX Color Sidecar 28 (28 Keys)	

Polycom VVX Paper Label Sidecar 40 (40 Keys)	

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